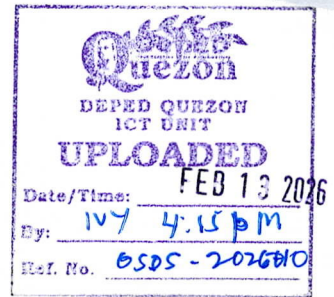




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



10 February 2026

**OFFICE MEMORANDUM**  
OSDS-2026- 010

**NOTICE OF MEETING FOR THE ACCOUNTING SECTION**

**To:** Accounting Section Staff  
All Others Concerned

Pursuant to Presidential Decree No. 1445 titled "Government Auditing Code of the Philippines", this Office will conduct a meeting on February 18, 2026, 1:00 pm at the 2nd Floor, Accounting Section.

Topics of the meeting are as follows:

- A. Transmittal of Liquidation Reports to COA (Project TRACE Implementation)
- B. Updates and reiteration on processes and guidelines
- C. 2025 Audit Observation Memorandum (AOM)
- D. Other relevant issues and concerns

Attendance is a must. For strict compliance.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent



Accahm02/10/2026

DEPEDQUEZON-TM-SDS-04-010-005



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